

regulation on fees



Flughafen Erfurt GmbH

Binderslebener Landstr. 100

99092 Erfurt

regulation on fees – issued and modified

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| names | Blank, Reh, Schubert, Friede, Just | Blank | Prof. Stöwer |
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1 – GENERAL TERMS AND CONDITIONS

All deliveries made, services rendered and offers submitted by Flughafen Erfurt GmbH are based exclusively on these general terms and conditions of business. These conditions therefore also apply to any future business relationships even in the case that they are not agreed upon explicitly.

By placing an order the client tacitly accepts the following conditions, which rule out the need for any further special agreements to be made in individual cases. Flughafen Erfurt GmbH is not legally bound to adhere to the client's purchasing conditions even in the case it does not disagree to them explicitly.

Orders, agreements and sub agreements by Flughafen Erfurt GmbH or companies in cooperation with Flughafen Erfurt GmbH or acting on behalf of Flughafen Erfurt GmbH, become legally binding when they are confirmed in writing or are carried out by Flughafen Erfurt GmbH.

FEG reserves the right to reject an order after previously accepting it, if capacity regarding staff, vehicles and technical equipment is limited due to other binding obligations respecting the obligation of operation. The same is applicable in situations where execution of orders is impossible or cannot reasonably be carried out due to incidents beyond control, force majeure or industrial action.

Flughafen Erfurt GmbH is entitled to delegate any of the agreed services to sub-contractors. FEG is responsible that the order is being executed as if by FEG itself.

Rates and prices provided in pricelists and offers are subject to change. All rates and prices listed in the official Regulation of Fees, or otherwise stated fees are net rates. I.e. German enterprises must pay the net rate plus the appropriate VAT amount, if not otherwise proven to be exempt by law. (§§4 Nr.2, 8UStG).

Orders confirmed or accepted by FEG are based on the credibility of the debtor (see Part 2.1).

Should it turn out that credibility is not guaranteed, FEG may immediately interrupt to continue completion of the order, but instead start negotiating with the debtor. Should negotiations not produce positive results, FEG is entitled to execute orders step by step only after having received payment or guarantees.

If not otherwise agreed upon individually or according to the contract no further specifications are indicated in the Regulation of Fees invoices

- will be issued on the day of completion of order
- will be payable immediately in full without reduction (e.g. expenses)
- will have to be settled in the country's legal currency

FEG accepts as means of payment cash by debit card, by credit card - Euro-card/Mastercard, VISA and American Express or by aeroPS via app.

Customers, who are paying in cash, but did not pay before take-off, must pay an administration fee of € 10.00 in addition per invoice unless a specific day has been agreed upon previously when the invoice should become effective.

A debtor can be exempt from having to pay cash if either prepayment has been effected or a deposit has been made to the name of FEG or bank guarantee been given to the extend of the expected turnover within the next three months at a bank located in Germany.

FEG will reserve the right to change the fees or reduce the implementation of the order. The debtor will be informed accordingly.

In case payment has not been effected within the timeframe stipulated in the contract, FEG has the right to charge 2% interest per current month per year according to the amount set in § 288 (1) and (2) BGB, if not otherwise agreed upon, and also will request payment in cash or prepayment for future services rendered. In addition, FEG may charge a service fee of € 40,00 flat per payment request.

Claims for obvious deficiencies regarding quality, quantity, tariffs or rates of any services rendered must be presented to FEG in writing within 14 days after issuing of invoice. The invoice is being confirmed and accepted as correct if no reclamation has been presented.

In case FEG accepts complaints, FEG may decide to offer replacement free of charge or will grant a reduction in price. All other claims the client may present, no matter on which legal ground, are excluded.

Within the law, the debtor has no right to demand compensation or the enforcement of the right to refuse performance.

The prohibition to demand compensation, respectively the prohibition of enforcing the right to refuse performance is not valid:

- If the debtor's claim has been recognised as lawfully confirmed, as undeniable or as up for further discussion.
- If the claim has expired, provided that this specific claim had not expired at the time, when the respective service could have initially been rejected or compensated.
- If claim and invoice have as ground the same airport user contract.

Regardless of aforementioned exceptions, compensation respectively enforcement of the right to refuse performance, originating from demands before the contract has been established or such demands not based on the grounds of the said airport user contract, based on which the invoice was produced in the first place, remain excluded.

FEG accepts responsibility for damages only, which have been caused by FEG designated representatives or FEG employees either intentionally or by gross negligence. FEG does not accept responsibility for consequential damages.

At any given time, the then valid issue of the FBO – Flughafenbenutzerordnung – represents the Object of Agreement.

● In case FEG grants reduction or leniency apart from their General Terms and Conditions, they will otherwise not be affected. Should single items of the General Terms and Conditions be ineffective, the remaining items will not lose validity, but stay in effect. All deviations must be stipulated in writing.

Place of performance is Flughafen Erfurt.
Judicial place of performance is – if permissible – Erfurt.
Solely the law of the Federal Republic of Germany is binding – with the exclusion of CISG (United Nations Convention on Contracts for the International Sale of Goods).

The aforementioned General Terms and Conditions are legally binding in German language only.

All other versions in different languages are general translations.

2 – TAKE-OFF AND LANDING FEES, PASSENGER FEES, SECURITY FEES; PARKING FEES

2.1 GENERAL TERMS

debtor's clause

The following are debtors of take-off and landing, passenger, security and parking fees:

- The airline under whose airline code/flight number the respective flight has been carried out.
- The airlines as common debtor, under whose airline code/flight
- The person in whose name the aircraft is registered.
- The natural or legal person who is using the aircraft but is not necessarily the owner or person in whose name the aircraft is registered, such as a person renting or leasing the aircraft.

regulations for exceptions

In case take-off consequently follows an emergency landing due to technical problems with the aircraft or due to threatened or actual use of violence provided that the airport was not scheduled destination there will be no take-off or landing fee be effected, nor passenger or security fee. Diversions or landing for refuelling are not emergency landings.

date of payment

The take-off and landing, passenger, security and parking fees shall be payable in the currency Euro (€) or by credit card (Eurocard/Mastercard, VISA, American Express) or by the app aeroPS prior take-off. In certain cases payment can be effected at a later date if previously so agreed with the airport operator.

sales tax (VAT)

Take-off, landing, passenger, parking and security fees are fees according to §10, section 1 of the German Law on Sales Tax. Therefore, sales tax must be paid in addition, unless otherwise lawfully confirmed that the debtor is exempt from having to pay the VAT.

2.2 TAKE-OFF AND LANDING FEES

obligation to pay

Take-off and landing fees must be paid tot he airport operator each time an aircraft takes off.

Calculation of take-off and landing fees are based on the Maximum Take-Off Mass (MTOM) and must be paid also, when the aircraft touches ground only in order to accelerate immediately after to take-off again (touch-and-go).

calculation

Calculation for take-off and landing fees are based on the Maximum Take-Off-Mass (MTOM) indicated in the registration certificate of the aircraft, regardless of the operational criteria.

MTOM has to be proven by presenting the Certificate of Airworthiness (CofA). Until presented, the highest known MTOM for the individual aircraft type will serve as basis for calculation.

Any increase of MTOM must be made known and proof has to be presented. The airport operator may levy fees for the past, when the MTOM was already increased.

Any decrease of the MTOM must be made known and proof has to be presented. This will be considered with immediate effect, reimbursements for past invoices will not be effected.

Rates for training and instruction flights will be reduced by 50%.

Trainingflights are considered flights, where student pilots are trained by an authorized aviation school and the purpose of those flights is to either extend his/her pilot's license or to get the civil pilot's license or which are required for aviation personnel according to examination regulations.

Instruction flights are considered flights, where pilots' flying and technical skills are being trained.

Instructors must possess the license/type writing for the airplane used for training and must be on board this plane while instructing.

take-off and landing fees

for propeller aircraft and helicopters

| | | complying with the following conditions: ICAO, annex 16, Vol. 16., chapter 4 and 6 (-4dB (A)***) | complying with the following conditions: ICAO, Annex 16 Vol. I, chapter 6 Vol. I, chapter 6 | without noise certificate according to ICAO Annex 16, Volume I or LSL |
|--------------------------------------|-------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------|
| Euro per take-off and landing | | | | |
| up to | 1.200 kg | 6,65 € | 13,50 € | 21,27 € |
| over up to | 1.200 kg 2.000 kg | 7,67 € | 24,03 € | 37,32 € |
| | over 2.000 kg of MTOM for each 1.000 kg or part there of 1.000 kg | 8,64 € | 10,74 € | 30,17 € |

* Aircraft comply with the conditions of ICAO Annex 16, Volume I, Chapters 2,3,5,6,8,10 and 11 if it is proven by certifying documents of a licensing authority or comparable documents by the manufacturer that the noise values permissible in the aforementioned chapters are not exceeded. Calculation for the fees is based on the evidence of compliance regarding previously described conditions to be presented by the aircraft operator prior take-off and verifiable by the airport operator. If required documentation cannot be presented invoicing will be based on fees normally applied for category „without noise certificate according to ICAO Annex 16 or LSL“.

** The noise values must remain at least 4 dB (A) below the noise limits of ICAO Annex 16, Chapter 6.

*** The reduction will be effected according to the difference in noise values, dependent on weight, between LSL, Chapter X.2.3 and LSL, Chapter X.2.4.

jet-propelled aircraft over 2.000 kg

with ICAO Annex 16 or LSL approval

| Which comply with the conditions of ICAO Annex 16, Vol.I Chapters 3 and 4 or LSL*. Aircraft included in the bonus list**. | Which meet the conditions of ICAO Annex 16, Vol.I Chapter 3 or LSL and which are not included in the bonus list*. | Which comply with the conditions of ICAO Annex 16, Vol. I Chapter 2 or do not have an ICAO Annex 16 or LSL approval. |
|------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|
| Euro per take-off and landing for each 1.000 kg or MTOM or part thereof | | |
| 8,64 € | 9,92 € | 30,06 € |

* Jet-propelled aircraft comply with the conditions of ICAO Annex 16, Volume I, Chapters 3 and 4 if proven by certifying documents of a licensing authority or comparable documents by the manufacturer that the noise values permissible in the aforementioned chapters are not exceeded. Calculation for the fees is based on the evidence of compliance regarding previously described conditions to be presented by the aircraft operator prior take-off and verifiable by the airport operator. If proof of aircraft to belong to category „Chapter 3“ or „Chapter III“ cannot be presented invoicing will be based on fees normally applied for category „without noise certificate according to ICAO Annex 16 or LSL“.

** Bonus regulation applies to all aircraft types listed in the current version of the take-off list published by the German Ministry of Transport, Construction and Housing (BMVBW). This includes all aircraft types with Maximum Take-Off Mass (MTOM) of less than 25 tons fulfilling the requirements of ICAO Annex 16, Chapter 3. Same applies to all new aircraft types for as long as corresponding technical data has not been published.

| | | | |
|-------------|-----------------|-----------------|-------------------------------------------------|
| Airbus A300 | Boeing B717 | Boeing B747-400 | Lockheed L-1011 Tristar |
| Airbus A310 | Boeing B737-300 | Boeing B757 | Gulfstream IV/V |
| Airbus A319 | Boeing B737-400 | Boeing B767 | BAe 146/AVRO RJ-Serie |
| Airbus A320 | Boeing B737-500 | Boeing B777 | McDonnell Douglas MD11/90 |
| Airbus A321 | Boeing B737-600 | Fokker 70/100 | McDonnell Douglas DC8/10 |
| Airbus A330 | Boeing B737-700 | Tupolev TU 204 | Boeing 727-100 Re-engined mit 3 Tay-Triebwerken |
| Airbus A340 | Boeing B737-800 | Dash 8-400 | |

2.3 PASSENGER FEE

obligation to pay

Passenger fees must be paid for each departing passenger on board a commercial or company charter flight. This does not apply to inspection flights of the official authorities in charge.

calculation

Calculation for passenger fees is based on the number of passengers on board an aircraft when departing. Children under the age of 2 years are not included in the number of passengers. Employees of the respective airline or another airline as well as persons on board who travel at a reduced price or free of charge are also considered passengers, for whom passenger fees must be levied. Excluded are members of the crew working on board.

Applicable Passenger Fee:

- Next landing will be at a German airport

per passenger 2,94 €

- Next landing will be at an airport outside of Germany

per passenger 4,40 €

¹ Company traffic are considered flights being undertaken to transport persons and goods in the interest of the respective enterprise and not on behalf of third parties against payment. Company traffic includes business flights of industrial and trading companies employing their own aircraft or aircraft let to them free of charge as well as flights of airlines for their own purpose.

2.4 SECURITY FEE

obligation to pay

In addition to take-off and landing fees as well as passenger fees, security fees must be paid to airport authorities for each take-off for commercial and company traffic.

The security fee is levied to refinance additional insurance costs, for covering war and terror risks as well as additional costs for performing official security requirements. Security fees do not apply to inspection flights of the respective official authorities in charge.

calculation

Calculation is based on the number of passengers on board an aircraft at the time of departing. Children under the age of 2 years are not included in the number of passengers.

Applicable Security Fee **per passenger 0,49 €**

2.5 PARKING FEE

obligation to pay

The airport operator levies a rental charge for parking an aircraft at the airport. A rental contract may be signed by the aircraft owner and the airport operator if the aircraft shall be parked for 30 days or more. For damaged aircraft which should be parked special agreements will be made.

calculation

Calculation is based on the MTOM, Maximum Take-Off Mass, and the duration of parking.

The fee to be paid for every 24 hours or part of it and per 1000kg Maximum Take-Off Mass or part thereof:

1,79 €

Minimum parking fee:

4,09 €

per each 24 hrs opened.

Parking fees will not be charged for a maximum of 4 hours between landing and take-off of an aircraft.

2.6 OFFICIAL AUTHORIZATION

Take-off and landing, passenger, security and parking fees are authorized by the Thuringian Government (Thüringer Ministerium für Bau, Landesentwicklung und Verkehr) and are in effect as of July 1st, 2008.

3 – GROUND HANDLING SERVICES

3.1 REGULATIONS AND DEFINITIONS

general rules / definitions

Ground handling services are carried out by Flughafen Erfurt GmbH (hereafter referred to as „airport“) applying local procedures and all necessary systems and equipment according to international standards based on IATA AHM 810.

All services and tasks are carried out by trained staff. If so required a ground-handling contract is concluded between airlines and the airport.

On time performance of ground handling services can be guaranteed if the flights were announced in writing to the OCC (Operations Control Center) and confirmed with them at least 72 hours before the scheduled time of arrival. The flight number, type of aircraft, airport of origin and destination as well as scheduled time of arrival and departure have to be given.

If a scheduled flight arrives late and this delay causes delay in handling other aircraft which are on time the airport operator reserves the right to handle first the aircraft on time before handling the delayed flight. This also applies to diversions, which will be handled by the airport within its operational limits and to flights which have been announced and confirmed less than 72 hours before scheduled landing time.

The airline operator provides the airport with all necessary documents to enable proper ground handling. The airport ensures that all information given shall remain with the airport and will not be given to third parties unless required by law or governmental regulations.

The airport is entitled to delegate any of the handling services to subcontractors, but remains responsible for proper service as if executed by itself.

In case of especially bulky or heavy cargo or if special cargo has to be handled or to be loaded, offloaded or reloaded, the airport must be informed in due time, if special equipment and special handling is necessary.

In case of an emergency (emergency landing or air traffic accident) the airport will immediately take all necessary steps to assist crew and passengers and to prevent loaded goods inside the aircraft from being damaged or lost. The airport will be eligible for reimbursement of costs incurred.

basic groundhandling services:

The airport carries out ground handling services at the request of aircraft operators in accordance with IATA AHM 810 standards as far its equipment and

human resources allow. Ground handling services are described more closely in sections 3.2. and 3.3.

Provided that no other agreement has been made, this Directory of Services contains the basic ground handling services that are included in ground handling. The airport will invoice additional services which go beyond the range of services included in the official price list, separately.

In order to be able to provide proper ground handling the airport operator will use adequate systems and equipment and will, as far as possible, adjust those to confirm with international standards.

storage of airfreight:

The airport maintains a cargo storage, which may be used by airlines and freight forwarders. There is no claim that the storage can be used.

special ground handling services:

Special ground services are services not listed in Handling Agreements or not included in the basic services listed in the Directory of Ground Services (section 3.3.)

The airport will perform special ground handling services on request and subject to availability of staff and equipment. Special services can be agreed, when periodically performed, within the scope of a Contract on Ground Handling Agreements (SGHA).

Preparation time is included in calculation of charges which are based on time units. If not otherwise stated in the list of charges, the minimum charges will be based on the smallest time unit of 30 minutes.

Special services will be especially outlined in the invoices.

Recipient of services has to confirm on the order form that services have been delivered properly. If confirmation cannot be given the customer still has to bear the costs incurred so far even in the case that the customer and the recipient are not identical.

In case an airline requests a baggage check outside the usual baggage check requested by the authorities, it is regarded a special service and the airline has to bear the costs.

general aviation:

The airport maintains equipment, facilities and personnel for ground handling of general aviation flights.

other terms:

For the sake of better understanding, the following definitions and terminology shall apply:

„passenger“ includes the carrier’s staff not working on board and freely travelling persons.

„cargo“ includes the carrier’s service freight.

„load“ refers to baggage, also crew baggage), cargo (including service freight), mail (including company mail) and ballast.

basis for calculation of charges

Charges for ground handling services and General Aviation are package prices. There will not be a reduction for single elements out of the package, but the package price will be charged.

The airline is to pay a handling charge for ground handling services carried out by the airport. This charge can be based on the range of ground handling services or the number of ground handling service processes stipulated in a Ground Handling Agreement. If no such contract exists, ground handling services will be charged according to fees published in the Regulation of Fees, section 3.6. (ground handling) respectively section 3.8. (passenger handling and OPS services).

Services, which are requested, but are not contained in the Regulation of Fees will be charged according to the list of Special Services, section 3.9.

Für die Leistungen und die Nutzung der Infrastruktur der Allgemeinen Luftfahrt wird ein Entgelt gemäß Abschnitt 3.11. berechnet. Sofern im Bereich Allgemeine Luftfahrt weitere Leistungen erbracht werden, erfolgt die Rechnungslegung auf der Grundlage der Entgelte für Sonderleistungen gemäß Abschnitt 3.9.

The following are debtors of handling fees:

- The airline under whose airline code/flight number the respective flight has been carried out
- The airline as common debtor under whose code/flight number the respective flight has been carried out (code-sharing)
- The aircraft operator
- The natural or legal person who who is making use of the aircraft and is not necessarily the owner, but renting the aircraft or leasing it.

liability

The airport is liable to the airline if ground handling services are not properly carried out and if it can be proven that any damage was caused by intent or gross negligence.

The airport is liable for loss of luggage, air cargo, air mail, live animals within legal regulations. The airport must be given notice in due time prior arrival of especially valuable goods and immediately if they are already on ground at the airport.

Compensation is limited to € 500,000 per damage.

The airport is not liable for damage to property.

3.2 DIRECTORY OF USE OF THE CENTRAL INFRASTRUCTURE OF GROUND SERVICE

basis for calculation

- Provision of aprons equipped with lighting systems including taxiways and areas located nearby parking positions in order to keep ground handling vehicles and equipment ready.
- Parking of the aircraft for ground handling for 4 hours. After 4 hours the airport may decide to move the aircraft to a different parking position for operational reasons.
- Use of taxi areas for taxiing between taxiways and aprons.

passenger boarding bridges

- Provision of passenger boarding bridges including boarding stations for handling near to the terminal building.
- Operating the passenger boarding bridge during handling process.

stationary ground power supply

- Provision of stationary ground power unit at passenger bridges.
- Connecting and disconnecting ground power unit with/from aircraft.
- Providing ground power is part of ground handling services.

baggage conveyor system

- Providing and operating of a baggage conveyor system for arrival and departure.
- Providing systems for baggage handling including adequate space and handover areas.
- Sorting and preparing baggage.
- Transportation of departure baggage to point of handing over.
- Transportation of arrival baggage from point of collecting to baggage claim or to delivery point for transfer.
- Handling of transfer luggage, bulky luggage and courier shipments.

facilities for aircraft marshalling

- Surveillance of operational safety on apron and apron control.
- Provision of Follow-Me vehicles.
- Carrying out marshalling.

flight information system

- Provision and operation of systems to send out relevant information to all service providers and passengers at the airport.

- Provision of office space and for traffic management and passenger information.
- Organizing flight planning and apron control.
- Maintaining an information counter inside the main terminal.

fresh water supply system

- Maintaining adequate areas for fresh water supply systems with potable water quality according to legal regulations and filling station as well as a garage for frost free storage of water supply vehicles.
- Providing fresh water for aircraft is part of ground handling services.

toilet disposal system

- Provision of facilities to empty lavatory units.
- Provision of facilities for frost-free storage and filling of vehicles as well as keeping disinfectants in stock.
- Lavatory service is part of the ground handling service.

waste disposal system

- Maintaining areas and technical facilities for collecting and processing waste in ways suitable for the different types of waste.
- Providing waste containers.
- Waste disposal is part of ground handling service.

3.3 DIRECTORY OF GROUND HANDLING SERVICES

loading and offloading

- Provision, transportation and operation of passenger gangways.
- Provision, transportation and operation of loading and offloading equipment.
- Provision and operation of vehicles of suitable capacity for transportation of passengers between aircraft and terminal.
- Additional trips on request of the airline (last-minute-passengers, crew transportation) are special services.
- Provision and operation of wheelchairs and vehicles for transportation of handicapped passengers between the check-in desk and the aircraft respectively the aircraft and public areas inside the terminal building. This service must be requested in advance.
- Opening and closing of cargo doors.
- Operation of loading equipment on board the aircraft.
- One-time offloading of load according to airline instruction.
- Provision and operation of suitable equipment for transportation of the load between the aircraft and point of handing-over or between the operator's airplanes according to his/her instructions.

- Handing over/receiving loads.
- One-time loading, stowing, securing the load properly prepared according to the airline's instruction provided that these comply with German law regarding health and safety standards, e.g. regarding accident prevention.
- Lashing material to be provided by the airline, otherwise it will be charged as special service. Sorting out baggage items after loaded and stowed inside the aircraft will be charged as special service.
- Use of suitable measures to protect pallets, containers, nets, belts securing hooks and other materials for securing loads provided by the airline against loss or damage. Any kind of damage or loss must be reported to the airline.
- Provision of storage for ULDs (unit load device) and protection against weather influences.

aircraft handling

- Provision, positioning and removal of chocks.
- Provision, transportation and operation of stair for crew.
- Provision of mobile ground power units.
- Providing ground power to aircraft for 60 min. Ground power for more than 60 min will be charged as special services.
- Provision of air power units (APU) to boost the engine start. This will be charged as special service.
- Provision and operation of mobile air conditioning units (ACU). This will be charged as special service after 15 min.

aircraft service

aircraft cleaning

(Transit cleaning depending on ground time available)

passenger cabin

- Clearing waste from seat back- and sidepockets
- Cleaning of seats
- Straightening of seats and seatbelts
- Cleaning of cabin floor
- Collecting and disposing of waste
- Change of headrest covers whenever necessary, covers to be supplied by airline
- Cleaning of cabin windows inside whenever necessary, also folding tables.

aircraft galley

- Cleaning of surfaces of aircraft galley and sideboards
- Mopping aircraft galley floor

- Emptying waste baskets except for catering items, replenishing with garbage bags provided by airline

lavatories

- Disposal of waste
- Cleaning of floor
- Cleaning and sanitizing of toilet seats and washbasins
- Cleaning of mirrors

Cockpit cleaning and cleaning of cargo holds is considered special services. Extended transit cleaning, night stop cleaning and deep cleaning may be arranged separately.

lavatory service

- Providing and operating lavatory vehicle, driving to and from the aircraft
- Emptying and flushing of toilets, refilling of fluids according to airline instructions

fresh water service

- Providing and operating freshwater vehicle, driving to and from the aircraft
- Refilling water containers with potable water according to airline instructions

3.4 DIRECTORY OF PASSANGER HANDLING AND OPS SERVICES

passenger handling

- Representing the airline at the station
- Attending to passengers in case of flight interruptions, delays, cancellations as a request of carrier
- Informing of arrival and departure times of flights
- Tending to stopover, transferring and transit passengers and their luggage
- Organizing substitute transportation on request of airline for passengers
- Selling tickets and extra bag coupons on behalf of airline
- Inspection of tickets (except fare) and travel documents (passports, visa, vaccination and/or other certificates) on request of carrier, seat assignment, checking and assuring dimensions and weights of

checked baggage as well as carry-on luggage according to and on request of carrier, entering into ticket, issuing of boarding pass, detach corresponding flight coupon from the ticket and hand it over to carrier

- Carry out web check-in
- Report to carrier in case of irregularities concerning passenger and baggage handling
- Boarding procedure at the gate, counting of passengers, inspection of documents, leading passengers to the aircraft, comparing results of counting with numbers on documentation
- Leading arriving passengers from aircraft to arrival hall, supervising receipt of baggage, managing “Lost and Found”
- Assisting PRM passengers according to EU VO 1107/2006

OPS-services

- Preparing, signing, distributing and archiving load control documents; compiling statistics, reports and movement messages
- Compiling, dispatching and receiving lists of all performed services by handling agent
- Preparing requested flight documentation for upcoming flight and handing over to crew. Transmitting weight and fuel data to crew
- In-flight assistance and post-processing of flight
- Assisting and tending to crew
- Supervising and coordination of ground handling
- Communication ground to aircraft during push-back procedure and start-up of engines
- Control and inspection during de-icing
- Coordination and monitoring for baggage identifications

3.5 DIRECTORY OF GENERAL AVIATION SERVICES

The airport provides facilities and equipment for General Aviation flights, handles the flights, the passengers, crew and the aircraft (see Section 3.11 – Charges for GAT Services and Hangar use).

3.6 HANDLING CHARGES FOR GROUND HANDLING

| AIRCRAFT TYPE | ICAO-CODE | FEES |
|------------------------------|-----------|----------|
| up to 5,7 t MTOM | | 60,00 € |
| over 5,7 t up to 10,0 t MTOM | | 120,00 € |

| AIRCRAFT TYPE | ICAO-CODE | FEES |
|----------------------|-----------|------------|
| Airbus A220-100 | BCS1 | 855,00 € |
| Airbus A220-300 | BCS3 | 935,00 € |
| Airbus A300 | A300 | 3.075,00 € |
| Airbus A310 | A310 | 2.860,00 € |
| Airbus A318 | A318 | 855,00 € |
| Airbus A319 | A319 | 935,00 € |
| Airbus A320 | A320 | 1.320,00 € |
| Airbus A321 | A321 | 1.485,00 € |
| Airbus A330 | A330 | 3.540,00 € |
| Airbus A340 | A340 | 3.540,00 € |
| Airbus A350-900 | A359 | 3.540,00 € |
| Airbus A350-1000 | A35K | 3.700,00 € |
| Airbus A380 | A388 | 3.930,00 € |
| Airbus A400M | A400 | 2.050,00 € |
| Alenia C-27J Spartan | C27J | 420,00 € |
| Antonov AN12 | AN12 | 720,00 € |
| Antonov AN24 | AN24 | 315,00 € |
| Antonov AN26 | AN26 | 375,00 € |
| Antonov AN74/AN148 | AN74/A148 | 685,00 € |
| Antonov AN124 | A124 | 3.540,00 € |
| ATR 42 | AT42 | 350,00 € |
| ATR 72 | AT72 | 475,00 € |
| AVRO RJ70 | RJ70 | 640,00 € |
| BAE 146-100/RJ85 | RJ85 | 685,00 € |
| BAE 146-200/RJ100 | RJ1H | 780,00 € |

| AIRCRAFT TYPE | ICAO-CODE | FEES |
|--------------------------|-----------|------------|
| BAE 146-300 | B463 | 825,00 € |
| BAE ATP | BATP | 470,00 € |
| Boeing 707 | B707 | 2.860,00 € |
| Boeing 717 | B717 | 855,00 € |
| Boeing 727-200 | B727 | 1.240,00 € |
| Boeing 737-200/500/600 | B7372/5/6 | 855,00 € |
| Boeing 737-300/700 | B7373/7 | 935,00 € |
| Boeing 737-400/800/900 | B7374/8/9 | 1.305,00 € |
| Boeing 737 MAX 7 | B737M | 935,00 € |
| Boeing 737 MAX 8/9 | B738/9M | 1.305,00 € |
| Boeing 737 MAX 10 | B73XM | 1.485,00 € |
| Boeing 747-200/400/8 | B7474 | 3.700,00 € |
| Boeing 757-200 | B7572 | 1.815,00 € |
| Boeing 757-300 | B7573 | 2.050,00 € |
| Boeing 767-200 | B7672 | 2.860,00 € |
| Boeing 767-300 | B7673 | 3.075,00 € |
| Boeing 777-200 | B7772/F | 3.540,00 € |
| Boeing 777-300 | B7773 | 3.700,00 € |
| Boeing 787-8 | B7878 | 3.540,00 € |
| Boeing 787-9/10 | B789/X | 3.700,00 € |
| Bombardier DHC-7-100 | DH71 | 420,00 € |
| Bombardier DHC-7-300 | DH73 | 550,00 € |
| Bombardier DHC-8-100/200 | DH81/2 | 350,00 € |
| Bombardier DHC-8-300 | DH83 | 420,00 € |
| Bombardier DHC-8-400 | DH84 | 470,00 € |
| CANADAIR CRJ100/200 | CRJ1/2 | 400,00 € |
| CANADAIR CRJ700 | CRJ7 | 475,00 € |
| CANADAIR CRJ900 | CRJ9 | 685,00 € |
| CANADAIR CRJ1000 | CRJX | 780,00 € |
| CASA CN-235 | CN35 | 350,00 € |
| COMAC ARJ21 | AJ27 | 780,00 € |
| COMAC C919 | C919 | 1.305,00 € |

3 - GROUND HANDLING SERVICES

| AIRCRAFT TYPE | ICAO-CODE | CHARGES |
|--------------------------------------------|------------|------------|
| Dassault Falcon 20 | FA20 | 245,00 € |
| Dassault Falcon 200/2000 | F2TH/F2LX | 420,00 € |
| Dassault Falcon 7X/8X/9X | FA7/8/9X | 685,00 € |
| Dornier DO328 | D328 | 245,00 € |
| DC3 | DC3 | 285,00 € |
| DC6 | DC6 | 720,00 € |
| Embraer EMB120 | E120 | 170,00 € |
| Embraer EMB135/145/Legacy | E145 | 420,00 € |
| Embraer ERJ-170/175 | E170/175 | 640,00 € |
| Embraer ERJ-190/195 | E190/195 | 780,00 € |
| Embraer E190/195 E2 | E295 | 855,00 € |
| Fokker 50 | F50 | 420,00 € |
| Fokker 70 | F70 | 685,00 € |
| Fokker 100 | F100 | 780,00 € |
| Global Express 5000/6000/7000/7500/8000 | GL5T/GLEX | 685,00 € |
| Gulfstream 400/450/500/550/600/650 | GLF5 | 685,00 € |
| Ilyushin IL62 | IL62 | 1.815,00 € |
| Ilyushin IL76 | IL76 | 1.815,00 € |
| Ilyushin IL114 | IL14 | 475,00 € |
| Irkut MC-21-300 | MC23 | 1.305,00 € |
| Junkers JU52 | JU52 | 245,00 € |
| Lockheed C130 HERCULES | C130 | 720,00 € |
| McDonnell Douglas MD82/83/90 | MD82/83/90 | 1.090,00 € |
| McDonnell Douglas MD87 | MD87 | 935,00 € |
| McDonnell Douglas MD11/C17 | MD11/C17 | 3.540,00 € |
| Saab SF340 | SF34 | 270,00 € |
| Saab 2000 | SB20 | 420,00 € |
| SHORTS360 | SH36 | 245,00 € |
| Sukhoi SSJ 100-95 | SU95 | 780,00 € |
| Transall C160 | C160 | 720,00 € |
| Tupolev TU134 | T134 | 780,00 € |

| AIRCRAFT TYPE | ICAO-CODE | CHARGES |
|---------------------|-----------|------------|
| Tupolev TU154 | T154 | 1.160,00 € |
| Tupolev TU204/TU214 | T204/T214 | 1.830,00 € |
| Yakovlev YAK40 | YK40 | 245,00 € |
| Yakovlev YAK42 | YK42 | 780,00 € |

3.7 SURCHARGES AND REDUCTION ON HANDLING FEES ACCORDING TO SECTION 3.6

separate handling

Surcharges of 25% of the handling charges apply in case ground time between on-block and off-block exceeds 4 hrs.

night handling

Surcharges apply for handling of flights between 08:00 pm (on-block) and 06:00 am (off-block) local time:

- 25% for handling between 08:00 pm and 00:00 am
- 25% for handling between 04:00 am and 06:00 am
- 35% for handling between 00:00 and 04:00 am

technical landing

Handling in case of technical landing without change of load will be charged at 50 % of the handling fees.

ferry flights

Reduction of 20 % of handling charges apply for scheduled positioning flights with only one handling segment required. The reduction does not apply in case of ad-hoc handling of ferry flights.

handling od cargo planes

Charges and fees for handling cargo planes are not being published. Charges will be calculated based on the volume to be expected. In case an agreement can not be met, a surcharge of 25 % of handling charges published will apply. In case of especially bulky or heavy cargo or freight which exceeds the usual weights or dimensions or which needs special attention and care (animals) the airport reserves the right to charge these services and additional staff according to charges published in the Directory Speical Services.

3.8 HANDLING FEES FOR PASSENGER AND OPS SERVICES

| AIRCRAFT TYPE | ICAO-CODE | CHARGES |
|------------------------------|-----------|---------|
| Up to 5,7 t MTOM | | 40,00 € |
| over 5,7 t up to 10,0 t MTOM | | 90,00 € |

| AIRCRAFT TYPE | ICAO-CODE | CHARGES |
|------------------------|-----------|------------|
| Airbus A220-100 | BCS1 | 470,00 € |
| Airbus A220-300 | BCS3 | 555,00 € |
| Airbus A300 | A300 | 980,00 € |
| Airbus A310 | A310 | 810,00 € |
| Airbus A318 | A318 | 555,00 € |
| Airbus A319 | A319 | 575,00 € |
| Airbus A320 | A320 | 610,00 € |
| Airbus A321 | A321 | 685,00 € |
| Airbus A330 | A330 | 1.225,00 € |
| Airbus A340 | A340 | 1.225,00 € |
| Airbus A350-900 | A359 | 1.225,00 € |
| Airbus A350-1000 | A35K | 1.575,00 € |
| Airbus A380 | A388 | 1.575,00 € |
| Antonov AN148 | A148 | 345,00 € |
| ATR 42 | AT42 | 210,00 € |
| ATR 72 | AT72 | 290,00 € |
| AVRO RJ70 | RJ70 | 285,00 € |
| BAE 146-100/RJ85 | RJ85 | 345,00 € |
| BAE 146-200/RJ100 | RJ1H | 375,00 € |
| BAE 146-300 | B463 | 430,00 € |
| Boeing 707 | B707 | 645,00 € |
| Boeing 717 | B717 | 470,00 € |
| Boeing 727-200 | B727 | 610,00 € |
| Boeing 737-200/500/600 | B7372/5/6 | 470,00 € |
| Boeing 737-300/700 | B7373/7 | 555,00 € |

| AIRCRAFT TYPE | ICAO-CODE | CHARGES |
|---------------------------|-----------|------------|
| Boeing 737-400/800/900 | B7374/8/9 | 610,00 € |
| Boeing 737 MAX 7 | B737M | 555,00 € |
| Boeing 737 MAX 8/9 | B738/9M | 610,00 € |
| Boeing 737 MAX 10 | B73XM | 685,00 € |
| Boeing 747-400/8 | B7474 | 1.575,00 € |
| Boeing 757-200 | B7572 | 680,00 € |
| Boeing 757-300 | B7573 | 780,00 € |
| Boeing 767-200 | B7672 | 885,00 € |
| Boeing 767-300 | B7673 | 885,00 € |
| Boeing 777-200 | B7772 | 1.225,00 € |
| Boeing 777-300 | B7773 | 1.575,00 € |
| Boeing 787-8 | B7878 | 1.225,00 € |
| Boeing 787-9/10 | B789/X | 1.575,00 € |
| Bombardier DHC-8-100/200 | DH81/2 | 205,00 € |
| Bombardier DHC-8-300 | DH83 | 225,00 € |
| Bombardier DHC-8-400 | DH84 | 285,00 € |
| CANADAIR CRJ100/200 | CRJ1/2 | 210,00 € |
| CANADAIR CRJ700 | CRJ7 | 260,00 € |
| CANADAIR CRJ900 | CRJ9 | 315,00 € |
| CANADAIR CRJ1000 | CRJX | 375,00 € |
| CASA CN-235 | CN35 | 210,00 € |
| COMAC ARJ21 | AJ27 | 555,00 € |
| COMAC C919 | C919 | 610,00 € |
| Dornier DO328 | D328 | 210,00 € |
| DC3 | DC 3 | 135,00 € |
| DC6 | DC6 | 285,00 € |
| Embraer EMB120 | E120 | 120,00 € |
| Embraer EMB135/145/Legacy | E145 | 205,00 € |
| Embraer ERJ-170/175 | E170/175 | 315,00 € |
| Embraer ERJ-190/195 | E190/195 | 375,00 € |
| Embraer E190/195 E2 | E295 | 575,00 € |
| Fokker 50 | F50 | 240,00 € |

| AIRCRAFT TYPE | ICAO-CODE | CHARGES |
|------------------------------|------------|----------|
| Fokker 70 | F70 | 305,00 € |
| Fokker 100 | F100 | 400,00 € |
| Ilyushin IL114 | IL14 | 260,00 € |
| Irkut MC-21-300 | MC23 | 610,00 € |
| Junkers JU52 | JU52 | 155,00 € |
| McDonnell Douglas MD82/83/90 | MD82/83/90 | 595,00 € |
| McDonnell Douglas MD87 | MD87 | 520,00 € |
| Saab SF340 | SF34 | 210,00 € |
| SHORTS360 | SH36 | 245,00 € |
| Sukhoi SSJ 100-95 | SU95 | 375,00 € |
| Tupolev TU134 | T134 | 310,00 € |
| Tupolev TU154 | T154 | 545,00 € |
| Tupolev TU204/TU214 | T204/T214 | 710,00 € |
| Yakovlev YAK40 | YK40 | 210,00 € |
| Yakovlev YAK42 | YK42 | 450,00 € |

3.9 SPECIAL GROUND HANDLING FEES

Special services are being carried out on written request, provided that staff, vehicles, equipment and material are available. Charges for vehicles and equipment include their operation.

| CODE | TYPE OF SERVICE | UNIT | FEE |
|-------------------------------------------------------------------|-----------------------------------------|---------------------|----------|
| Ground Power Unit, Air startter, water and Waste Equipment | | | |
| 51000 | GPU 115 V/400 Hz | per ½ hrs commenced | 50,00 € |
| 51011 | GPU 28 V/2200 A | per ½ hrs commenced | 35,00 € |
| 51030 | Air Starter Unit | per application | 120,00 € |
| 51040 | Lavatory Service Vehicle – no chemicalt | per application | 60,00 € |
| 51050 | Fresh water vehicle | per application | 60,00 € |
| 51060 | Disinfection Liquid (feaces) | per litre | 0,85 € |

| CODE | TYPE OF SERVICE | UNIT | FEE |
|-------|-----------------|---------------------|---------|
| 51070 | Fresh Water | per 100 litres | 0,95 € |
| 51080 | Cabin Heater | per ½ hrs commenced | 60,00 € |

stairs and lifters

| | | | |
|-------|-------------------------------------|---------------------|----------|
| 53010 | Large Passenger Stairs, no cover | per ½ hrs commenced | 50,00 € |
| 53020 | Large Passenger Stairs, with cover | per ½ hrs commenced | 55,00 € |
| 53030 | Passenger Stairs Taro 1,80-2,20m | per ½ hrs commenced | 40,00 € |
| 53040 | Service Stairs | per ½ hrs commenced | 30,00 € |
| 53060 | Highloader up to 3,0 t | per ½ hrs commenced | 40,00 € |
| 53070 | Highloader up to 4,5 t | per ½ hrs commenced | 50,00 € |
| 53080 | Highloader (lower deck) up to 7,0 t | per ½ hrs commenced | 80,00 € |
| 53081 | Highloader (main deck) up to 7,0 t | per ½ hrs commenced | 180,00 € |
| 53090 | Pallet High Loader CPT up to 7,0 t | per ½ hrs commenced | 60,00 € |
| 55008 | Aerial Work Platform | per ½ hrs commenced | 60,00 € |

aircraft tugs

| | | | |
|-------|------------------------------------|-----------------|----------|
| 53091 | Aircraft Tug, up to 5,7 t MTOM | per application | 25,00 € |
| 53092 | Aircraft Tug 5,7 t bis 14,0 t MTOM | per application | 55,00 € |
| 53093 | Aircraft Tug 14,0 t – 90,0 t MTOW | per application | 95,00 € |
| 53094 | Aircraft Tug above 90,0 t MTOW | per application | 150,00 € |

transportation equipment and vehicles

| CODE | TYPE OF SERVICE | UNIT | FEE |
|-------|-----------------------------------------------|---------------------|---------|
| 52000 | Crewtransportation by Apron Bus 7 Seats | per application | 20,00 € |
| 52020 | Transportation by Apron Bus exceeding 7 seats | per application | 35,00 € |
| 52030 | Conveyor Belt Car | per ½ hrs commenced | 30,00 € |
| 52040 | Luggage trolley | per ½ hrs commenced | 2,00 € |
| 52041 | Dolly LD3 | per ½ hrs commenced | 4,00 € |
| 52042 | Dolly LD7 | per ½ hrs commenced | 7,00 € |
| 52050 | Baggage Trailer | per ½ hrs commenced | 25,00 € |
| 52080 | Baggage Conveyor Belt | per ½ hrs commenced | 30,00 € |

other services

baggage identification at aircraft on request of airline

| | | | |
|-------|--------------------------|---------------------------------------|----------|
| 55009 | Aircraft up to 60 seats | per application | 40,00 € |
| 55010 | Aircraft up to 100 seats | per application | 70,00 € |
| 55011 | Aircraft up to 180 seats | per application | 105,00 € |
| 55012 | Aircraft over 180 seats | per application | 140,00 € |
| 55013 | Belly Change | per application | 40,00 € |
| 55043 | Escort in Security Area | exceeding 30 min. depending on extent | 45,00 € |

safety services at aircraft

| | | | |
|-------|-----------------------------------------------------------|---------------------|---------|
| 56004 | Fire protection while refuelling with passengers on board | per application | 90,00 € |
| 56006 | Removal of oil patches on apron | depending on extent | |
| 56025 | Oil absorbent | per kg | 20,00 € |

aircraft cleaning

Standard cleaning service is included in the handling fees for ground service. More extensive cleaning can be requested and will be carried out if capacity of personnel and equipment will allow. Charges for exceeding services will be calculated separately and submitted.

3.10 HANDLING FEES FOR SPECIAL PASSENGER AND OPS SERVICES

| CODE | WEIGHT | UNIT | FEE |
|-------|-----------------------------------|-----------------|----------|
| 50151 | For aircraft up to 5,7 t MTOW | per application | 30,00 € |
| 50152 | For aircraft 5,7 t – 13,99 t MTOW | per application | 45,00 € |
| 50153 | For aircraft 14 t – 19,99 t MTOW | per application | 80,00 € |
| 50154 | For aircraft 20 t – 49,99 t MTOW | per application | 100,00 € |
| 50157 | For aircraft over 50 t MTOW | per application | 150,00 € |

passenger handling material

Charge per passenger on board at time of take-off. Children under the age of 2, not requiring their own seat, will not be charged.

| CODE | SERVICE TYPE | UNIT | FEE |
|-------|----------------------------------------------------------------------------------|---------------|--------|
| 55039 | Usage of Departure Control System incl. material (boarding passes, baggage tags) | per passenger | 0,90 € |
| 55038 | Baggage Tracking | per passenger | 0,30 € |

passenger handling service

| | | | |
|-------|-----------------------|-----------------|---------|
| 55028 | UM unbegleitetes Kind | per application | 20,00 € |
| 55028 | PRM fees | per application | 45,00 € |
| 55032 | Security bag | per piece | 2,00 € |

3.11 GENERAL AVIATION SERVICES FEES, HANGAR RENTAL FEES

basic fees general aviation

basic handling includes following services:

- Providing a location equipped for AIS-C
- Transportation from GAT to aircraft and pick-up from aircraft to GAT
- Providing a lounge for crew and passengers
- Security check according to government instructions
- Coordinating refuelling

| CODE | WEIGHT | UNIT | FEE |
|-------|-------------------------------|--------------|----------|
| 40100 | Aircraft up to 1,2 t MTOW | per take-off | 15,00 € |
| 40200 | Aircraft 1,2 t – 2,0 t MTOW | per take-off | 35,00 € |
| 40300 | Aircraft 2t – 5,7 t MTOW | per take-off | 60,00 € |
| 40400 | Aircraft 5,7 t – 10,0 t MTOW | per take-off | 100,00 € |
| 40500 | Aircraft 10,0 t – 30,0 t MTOW | per take-off | 150,00 € |
| 40600 | Aircraft over 30,0 t MTOW | per take-off | 300,00 € |

Surcharges of 25 % will apply for handling between 8pm and 6am localtime. Training flights are exempt from basic handling provided they are not handled by the GAT.

handling assistance

handling assistance comprise following services;
no additional charge will be added.

- Providing ground equipment, e.g. GPU
- Weather reports and NOTAMs
- Tying down aircraft
- Baggage handling
- Coordinating taxi, car rental, VIP transportation, catering
- Hotel reservations
- Water and lavatory service
- Coordinating aircraft cleaning inside and outside, waste removal
- Coordinating aircraft de-icing
- Coordinating apron access and pick-up at aircraft

| CODE | WEIGHT | UNIT | FEE |
|-------|-------------------------------|--------------|----------|
| 50146 | up to 5,7 t MTOM | per take-off | 140,00 € |
| 50147 | over 5,7 t up to 10,0 t MTOM | per take-off | 270,00 € |
| 50148 | over 10,0 t up to 30,0 t MTOM | per take-off | 415,00 € |
| 50149 | over 30,0 t MTOM | per take-off | 545,00 € |

General Aviation Special Services

| CODE | SERVICE TYPE | UNIT | FEES |
|-------|----------------------------------------|----------------|---------|
| 53091 | Re-positioning small aircraft | per occurrence | 25,00 € |
| 55000 | Ballast bags (25 kg) | per piece | 20,00 € |
| 55001 | Tying down small aircraft | per occurrence | 25,00 € |
| 51090 | Ground Power Unit 24V | per occurrence | 25,00 € |
| 55109 | Request taxi, hotel, external catering | per occurrence | 10,00 € |
| 54077 | Waste removal | per trash bag | 15,00 € |

PPR fee

All flights above 0,8t MTOW, which require PPR a fee will be levied of 75,00 € Code 40700.

raising rescue & fire fighting category

For the increase of the Rescue & Fire Fighting Category a fee of 180,00 € per hour will be charged (code number: 56100).

renting hangar space

| CODE | WEIGHT | UNIT | FEE |
|-------|------------------------------|---------|----------|
| 55150 | up to 2,0 t MTOM | per day | 50,00 € |
| 55151 | over 2,0 t up to 10,0 t MTOM | per day | 90,00 € |
| 55152 | über 10,0 t bis 30,0 t MTOM | je Tag | 195,00 € |
| 55153 | über 30 t MTOM | je Tag | 365,00 € |

3.12 HANDLING CHARGES FOR AIRFRIGHT

| CODE | TYPE OF SERVICE | UNIT | FEE |
|-------------------------------------------------|-----------------|--------------|---------|
| fee for incoming and outgoing airfreight | | | |
| 57000 | Cargo handling | per kg | 0,20 € |
| 57001 | Minimun charge | per shipment | 20,00 € |

loading and offloading trucks (on behalf of logistic company)

| CODE | TYPE OF SERVICE | UNIT | FEE |
|-------|------------------------------------|--------------|---------|
| 57022 | Bulk cargo, loading | per kg | 0,30 € |
| 57021 | Bulk cargo, palletizing incl. foil | per kg | 0,60 € |
| 57023 | Minimum charge | per shipment | 25,00 € |
| 57024 | Loading and offloading truck | per pallet | 7,00 € |

storage

The first 24 hrs of storage are free of charge.

Thereafter, following charges apply per each 100 kg:

| CODE | TYPE OF SERVICE | UNIT | FEE |
|-------|-----------------|------------------|--------|
| 57010 | Storage | per 100kg/day | 2,00 € |
| 57011 | Minimum charge | per shipment/day | 7,00 € |

fastening material

| CODE | TYPE OF SERVICE | UNIT | FEE |
|-------|-----------------|-----------|---------|
| 55014 | Securing eye | per piece | 4,00 € |
| 55015 | Clamping band | per piece | 19,00 € |
| 55016 | Tying rope | per piece | 5,00 € |
| 55017 | Absorbent mat | per piece | 7,00 € |
| 55019 | Support plank | per piece | 4,00 € |
| 55023 | Europallet | per piece | 21,00 € |
| 55108 | Pet Box Rental | per piece | 31,00 € |

further airfreight services

| | | | |
|-------|--------------------------------|----------------|---------|
| 57026 | Recording damages incl. report | per occurrence | 25,00 € |
| 57028 | Weighting individual shipments | per occurrence | 25,00 € |
| 57029 | Issuing of cargo manifest | per piece | 20,00 € |

4 – SPECIAL SERVICES

PRELIMINARY REMARKS

Following services will be carried out on request, provided, staff, equipment and vehicles are available. There is no legal right for these services to be carried out. Services not listed in this directory will be charged extra. The minimum charge is for each 30 minutes commenced per use of equipment and duration of service rendered. VAT rate valid on the day of service rendered will be charged separately, as long as there is no VAT exemption in effect.

The decisive factor if an exemption of VAT is in effect is the recipient of the invoice. The following directory is subject to alterations and adjustments.

4.1 DIRECTORY OF SPECIAL SERVICES

STAFF

| CODE | TYPE OF SERVICE | UNIT | FEE |
|-------|--------------------------|-----------|---------|
| 50040 | Teamleader | per ½ hrs | 55,00 € |
| 50002 | general management | per ½ hrs | 35,00 € |
| 50000 | Teamleader OCC/AMD | per ½ hrs | 60,00 € |
| 50001 | OCC/AMD | per ½ hrs | 35,00 € |
| 50090 | Passenger Service | per ½ hrs | 30,00 € |
| 50091 | Operations on Duty | per ½ hrs | 30,00 € |
| 50021 | Security Staff | per ½ hrs | 30,00 € |
| 50003 | Marketing Staff | per ½ hrs | 35,00 € |
| 50050 | Skilled worker | per ½ hrs | 35,00 € |
| 50110 | Fire department | per ½ hrs | 40,00 € |
| 50010 | Groundhandler/Marshaller | per ½ hrs | 25,00 € |
| 50070 | Loader/worker | per ½ hrs | 22,00 € |
| 50022 | Management parking lot | per ½ hrs | 25,00 € |
| 50080 | Driver | per ½ hrs | 30,00 € |
| 50063 | IT Staff | per ½ hrs | 40,00 € |
| 50030 | Retail Staff | per ½ hrs | 22,00 € |
| 50031 | Bistro Staff | per ½ hrs | 22,00 € |

remark:

All services charged by ½ hrs will be rounded up to the next half hour in addition to waiting, preparation and travel times.

INDIVIDUAL REQUEST FOR INSIDE AIRCRAFT CLEANING

Offers will be submitted on request.

cleaning and removal services

| CODE | TYPE OF SERVICE | UNIT | FEE |
|-------|-----------------------------------------------------------|---------------------------------------------|-----|
| 55004 | Removal of industrial liquids and soil | according to the cost of labor and material | |
| 55005 | Flight operation areas Damage recording for third parties | according to the cost of labor and material | |

charges for photo and movieshootings, commercial photoshootings

| CODE | TYPE OF SERVICE | UNIT | FEE |
|-------|---------------------------------------------------------------------------------------|----------------|------------|
| | Logo Depiction in FIDS | per procedure | 160,00 € |
| 55200 | Touring possible shooting locations | per ½ hrs | 40,00 € |
| 55201 | Commercial photo shooting – minimum fee | per 1 hrs | 110,00 € |
| 55202 | Commercial photo shooting – each additional hour | per 1 hrs | 65,00 € |
| 55203 | Movie, documentation, advertisement minimum charge | per occurrence | 220,00 € |
| | Movie – each additional hour | per 1 hrs | 110,00 € |
| | Reference by airport Erfurt-weimar | per occurrence | 260,00 € |
| | Shooting day – minimum charge | | 1.320,00 € |
| 55204 | Putting at disposal copyright photos of Airport Erfurt-Weimar for commercial purposes | per photo | 35,00 € |

rental of locations, room and lounges

| CODE | TYPE OF SERVICE | UNIT | FEE |
|-------|------------------|-------------|---------|
| 55020 | Check-in Counter | up to 2 hrs | 30,00 € |
| 55021 | Check-in Counter | up to 4 hrs | 40,00 € |

| CODE | TYPE OF SERVICE | UNIT | FEE |
|-------|--------------------------------------------|-------------|----------|
| 55022 | Check-in Counter | per day | 120,00 € |
| 55033 | Check-in Counter inkl. IT (no HOST access) | up to 2 hrs | 60,00 € |
| 55034 | Check-in Counter inkl. IT (no HOST access) | up to 4 hrs | 100,00 € |
| 55035 | Check-in Counter inkl. IT (no HOST access) | per day | 245,00 € |
| 55024 | Conference Room | up to 4 hrs | 245,00 € |
| 55025 | Conference room | per day | 485,00 € |

supervision and accompaniment for up to 25 persons

| CODE | TYPE OF SERVICE | UNIT | FEE |
|-------|------------------------------------------------------------------|---------------|---------|
| 55042 | Instructions on correct behavior on aprons, taxiways and runways | per person | 80,00 € |
| 55044 | Charge for security check trucks and lorries | per procedure | 30,00 € |

parking

All parking fees to be found in our homepage.

MATERIALS AND OTHER SERVICES

airport IDs

| CODE | TYPE OF SERVICES | UNIT | FEE |
|-------|------------------------------------------------------------------------------|---------------|---------|
| 55078 | Permanent Airport photo-ID and encoding | per piece | 50,00 € |
| 55121 | Construction permit | per piece | 45,00 € |
| 55122 | Security check §29c LuftVG (Aviation Security Act) | per piece | 40,00 € |
| | Encoded card | | 40,00 € |
| | Preparation of documentation for request for background check by authorities | per procedure | 30,00 € |
| 55082 | Vignette for vehicles (annual) | | 60,00 € |
| | Aviation security training | | 45,00 € |

charges in case of loss

| CODE | TYPE OF SERVICE | UNIT | FEE |
|-------|------------------------------------------------------------|--------------------------|---------|
| 55079 | Photo ID with code cards | per piece | 60,00 € |
| 55120 | Entry permit | per piece | 22,00 € |
| 55084 | Code card plus reissue | Per piece | 50,00 € |
| 55083 | Loss of keys plus costs for lock change and key production | according to expenditure | |

In case of failure to immediately report the loss or misuse by third parties, the additional actual damage will be charged.

other Services

| CODE | TYPE OF SERVICE | UNIT | FEE |
|-------|-----------------|-------------------------------|-----|
| 55130 | Catering | depending on requestes extend | |

handling of lost items

| CODE | TYPE OF SERVICE | UNIT | FEE |
|-------|-------------------|--------------------------|---------|
| 55116 | valuables < 25 € | < 25 € | 3,00 € |
| 55117 | valuables < 50 € | < 50 € | 5,00 € |
| 55118 | valuables < 250 € | < 250 € | 8,00 € |
| 55119 | valuables < 500 € | < 500 € | 15,00 € |
| | Shipping | according to expenditure | |

Equipment and Vehicles including Operation

| CODE | TYPE OF SERVICE | UNIT | FEE |
|-------|----------------------------------|-----------|----------|
| 56000 | Fire truck | per ½ hrs | 275,00 € |
| 56002 | Special vehicle CO2 extinguisher | per ½ hrs | 120,00 € |
| 56003 | Ambulance | per ½ hrs | 110,00 € |
| 56007 | Recovery Crane | per ½ hrs | 220,00 € |
| 56008 | Heavy-duty-trailer | per ½ hrs | 40,00 € |

4 - SPECIAL SERVICES

| CODE | TYPE OF SERVICE | UNIT | FEE |
|-------|-----------------------------------------------|---------------|----------|
| 56009 | Rescue-shoe Dolly 7t | per operation | 120,00 € |
| 56015 | Rescue-shoe Dolly 25t (ARTS4/25) | per operation | 365,00 € |
| 56010 | Rescue cushion I/16 | per operation | 40,00 € |
| 56011 | Compressor | per ½ hrs | 35,00 € |
| 56012 | Railroad sleepers | per piece | 2,00 € |
| 56014 | Rescue equipment | per ½ hrs | 55,00 € |
| 56018 | Rescue mats | per operation | 80,00 € |
| 56019 | Rescue cushion RLB 30-7 bis 2,0 t MTOM | per operation | 180,00 € |
| 56020 | Rescue cushion RLB 30-7 > 2,0 t < 5,7 t MTOM | per operation | 425,00 € |
| 56021 | Rescue cushion RLB 30-7 > 5,7 t < 20,0 t MTOM | per operation | 725,00 € |
| 56031 | Pull, shear pin device for trolley | per operation | 120,00 € |
| | ELW | per ½ hrs | 110,00 € |
| | EF-FN 727 + A.h. | per ½ hrs | 220,00 € |
| 56032 | various slings (chains, endless slings, etc.) | per operation | 22,00 € |
| 56033 | Tensile force measuring device | per operation | 45,00 € |
| 56023 | Foaming agent (AFF) | per liter | 10,00 € |
| 56024 | Fire extinguishing powder | per kg | 7,00 € |
| 56034 | Bioversal | per filling | 16,00 € |
| 56026 | Chain saw | per ½ hrs | 14,00 € |
| 56027 | Cut-Off Grinders | per ½ hrs | 14,00 € |
| 56028 | Fire hose | per day | 25,00 € |
| 56029 | Standpipe with clock | per day | 19,00 € |
| 56030 | Jet pipe | per day | 12,00 € |
| 55007 | Sweeper | per hrs | 37,00 € |

| CODE | TYPE OF SERVICE | UNIT | FEE |
|-------|-------------------------------------------------------------------------------------------------------------------------------|------------|----------|
| 56035 | Training on hand fire extinguishers (without use/unit 3 hours) Fire protection assistant Minimum participants 3 persons | per person | 100,00 € |

workshops and garages firedepartment

| TYPE OF SERVICE | UNIT | FEE |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|---------|
| Cleaning, testing, disinfecting of compressed air breathing apparatus and testing on the computer test bench according to corresponding test specifications | per piece | 33,00 € |
| Compressed air breathing apparatus short test | per piece | 9,00 € |
| Compressed air breathing apparatus basic overhaul 6 years according to manufacturer's specifications as well as testing on computer test bench (without spare parts) | per piece | 25,00 € |
| Cleaning, disinfection of regulators, standard and overpressure and testing on computer test bench. | per piece | 17,00 € |
| Basic overhaul regulator normal pressure | per piece | 19,00 € |
| Basic overhaul regulator over pressure | per piece | 22,00 € |
| Cleaning, disinfecting, testing and drying of respirators | per piece | 19,00 € |
| 6 Annual revision of respirators with testing on computer test bench | per piece | 17,00 € |
| Filling a compressed air cylinder 4L/200 bar | per piece | 6,00 € |
| Filling a compressed air cylinder 6L/300 bar | per piece | 9,00 € |
| Filling a compressed air cylinder 6.8L/300 bar Composit-e | per piece | 12,00 € |
| Filling of other compressed air cylinders (e.g. diving cylinders, working cylinders) | per piece | 10,00 € |
| Revision of all escape hoods according to manufacturer's instructions | per piece | 19,00 € |
| Pressure hose testing | per piece | 8,00 € |
| Testing CO ² - extinguisher | per piece | 19,00 € |
| Hand fire extinguisher testing tank type PG 1 Hi; plus spare parts | per piece | 12,00 € |

4 - SPECIAL SERVICES

| TYPE OF SERVICE | UNIT | FEE |
|--------------------------------------------------------------------|-----------|---------|
| Hand fire extinguisher testing tank type PG 2 Hi; plus spare part | per piece | 19,00 € |
| Hand fire extinguisher testing tank type PG 6 Hi; plus spare parts | per piece | 31,00 € |
| Suction hose testing | per piece | 8,00 € |
| Integrating suction couplings | per piece | 15,00 € |
| Integrating pressure couplings | Per piece | 8,00 € |
| Insertion of seals and locking rings | per piece | 4,00 € |
| Acceptance at event | per ½ hrs | 44,00 € |

Gender note: For better readability, the masculine form is used for personal names and personal nouns in the Flughafen Erfurt GmbH pay regulations. Corresponding terms apply in principle to all genders for the purpose of equal treatment and are not to be understood as discriminatory in any given context.